



John Deasy, Ph.D.
Superintendent

701 North Madison Street • Stockton, CA 95202
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BOARD OF EDUCATION
AngelAnn Flores
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March 16, 2020

Dear Stockton Unified Staff Members,

As you know, all PK-12 and adult classes across San Joaquin County have been canceled until at least April 3rd. From Monday, March 16th, all SUSD classes and school-related activities are canceled for three weeks through Friday, April 3rd.

All staff members who are on Spring Break from March 16th to March 20th should continue to observe Spring Break as normal. All staff members who are not currently on Spring Break should plan to work remotely as soon as possible, and must be remote by end of day this Thursday, March 19th. ***The only two groups exempted from this include:***

- Staff members who cannot perform their duties remotely (e.g. - custodians, maintenance and operations, Police, food service employees, parent liaisons and community assists, principals and assistant principals, campus security monitors, **etc.**) will be directed to their work site by their supervisor.
- Staff members who are at high risk to COVID-19 (employees age 65 or older and people with chronic medical conditions as [defined here by the CDC](#)). Employees who meet these criteria should enter an absence into Absence Management through April 3rd and select the “At Risk Population” from the absence reason list.

If you are unavailable to work for any reasons outside of the conditions named above, please use appropriate forms of leave in absence management.

Work Status Beginning March 23rd

Beginning Monday, March 23rd, all SUSD staff members are expected to be working remotely to perform their normal duties and be “on call” to report to a work site. This expectation is the same for certificated, classified, and confidential staff members so we can ensure the essential functions of the district continue. Your immediate supervisor will be in constant communication to direct your duties, whether they are performed remotely or in person at a work site. Because Governor Newsom has signed [Executive Order N-26-20](#), SUSD employees will continue to receive their normal compensation during any school or district closure due to COVID-19. Additional guidelines for classroom teachers will be forthcoming.

If you need support to be able to work remotely, please reach out to your supervisor ASAP. Information Services Department is working diligently to acquire equipment and materials so you can work remotely, and will ensure you have those materials by end of day Thursday, March 19th. If you are unable to retrieve or acquire remote capability equipment and materials by this Thursday, March 19th, please contact your immediate supervisor to make arrangements



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COVID-19 Information

Stockton Unified will continue to monitor the development of COVID-19 (coronavirus) and will plan accordingly, in partnership with local, state, and federal health and government officials. Stay up to date from SUSD regarding the pandemic on the district website at www.stocktonusd.net/COVID-19, where we continue to add resources and post updates as we learn more.

We remain committed to providing updates daily in this rapidly evolving matter. In the meantime for any questions pertaining to your work status, please contact Risk Management at (209) 933-7110 ext. 2550.

Thank you,

A handwritten signature in black ink that reads 'John E. Deasy'. The signature is written in a cursive style.

Dr. John E. Deasy, Superintendent